

**MINUTES OF THE SWYNNERTON PARISH COUNCIL MEETING
HELD ON THURSDAY 21 MAY 2015 IN SWYNNERTON VILLAGE HALL**

Present: Councillor R A James (Chairman)
Councillor (Mrs) P Boulton
Councillor D Butler
Councillor F Cheadle
Cllr F Cromey
Councillor B Eyre
Councillor Miss B Fieldhouse
Councillor N Leeson
Councillor Mrs K Ong
Councillor D Tucker

In attendance: Mrs Liz Harrington-Jones (Parish Clerk)
Representative of Yarnfield Forum

Apologies: Councillor S Riddle
Councillor F Chapman (SCC)
Councillor B Price (SBC)

15/60 Public Question Time

The Chairman welcomed everyone to the meeting. There was one member of the public in attendance.

15/61 Reports of County Councillors and Borough Councillors

Cllr James reported that the Mayor making ceremony would take place the following Saturday.

15/62 Apologies

Apologies had been received from Cllr Riddle, SBC Cllr B Price, SCC Cllr F Chapman.

15/63 Declarations of Interest and to consider written requests from Councillors to grant a dispensation (S33 of the Localism Act 2011)

There were no declarations of interest made by Councillors.

15/64 Minutes of the Meeting of Swynnerton Parish Council held on 23 April 2015

RESOLVED – That the minutes of the meeting of Swynnerton Parish Council, held on 23 April 2015, be approved and signed by the Chairman.

15/65 Co-option of Councillors for vacancies in Swynnerton and Trentham Wards

Mrs Ong and Mr Leeson had confirmed their willingness to be co-opted on to Swynnerton Parish Council to represent Trentham Ward. There were no other candidates.

RESOLVED – That Mrs Ong and Mr Leeson should be co-opted on to Swynnerton Parish Council to represent Trentham Ward.

15/66 Clerk's Progress Report, items not on the agenda

The Clerk circulated a list of completed action points arising from the last meeting.

15/67 Financial matters

15/67.1 To approve the accounts for May for payment

The following accounts were considered for payment:

Clerk's salary and expense	403.01
Playground Inspection Company Ltd	
Annual inspections of Tittensor and Yarnfield play areas	143.88
Came & Company, annual renewal of insurance cover	<u>1,549.49</u>
Total	£2,096.38

RESOLVED - That the accounts for May be approved for payment.

15/68 Ward matters

15/68.1 Swynnerton, report of progress on new development

Debris had been left at the entrance to the new development. The WI were hoping to improve the adjacent piece of land. The official opening was scheduled to take place during the week beginning 6 July 2015, and all Parish Councillors were urged to attend..

15/68.2 Swynnerton, refurbishment of bench and bus shelter

Mr Russell Poole, Lord Stafford Estate, would inform Councillors about the proposed refurbishment of The Fitzherbert Arms at the Parish Council meeting on 25 June 2015. It was agreed to delay the refurbishment of the bus shelter until after that meeting.

15/68.3 Tittensor, footpaths and pavements

The pavements along Winghouse Lane had been reported to SCC Highways and Streetscene.

Cllr Boulton reported the poor condition of Footpath 44 from Tittensor to Barlaston, which had become very overgrown with vegetation. **Action: Clerk**

Cllr Fieldhouse reported that Tittensor village hall had received a quotation for £2,000 to raise the height of a guard rail outside the hall. The hall would approach Cllr Chapman for any available community funds. Cllr Tucker would forward details of funds available for village halls from Staffordshire Community Council. **Action: Cllr Tucker**

15/68.4 Trentham, provision of additional refuse bins at Ferndown Nature Reserve

Many more people were now using the play area following its refurbishment. Cllr James agreed to pursue the provision of additional waste bins with SBC. **Action: Cllr James**

15/68.5 Yarnfield, The Green, Yarnfield

The Green was being cut frequently, and no further complaints had been received. A loose manhole cover had been reported on the left hand side which posed a danger. Mr Gammon, SBC, had assured Cllrs Eyre and Tucker during their recent meeting that work would be carried out to clear the stream area in an effort to improve the drainage of The Green. Nothing further appeared to have been done. Cllr James would pursue the matter with Streetscene.

Action: Cllr James

A damaged pavement between High Lows Lane and The Green had been reported to SCC Highways. The Clerk was asked to issue a reminder. **Action: Clerk**

Cllr Eyre reported that one of the benches on The Green required attention. Councillors agreed to obtain an estimate from Mr Challinor. **Action: Clerk**

Cllr Eyre reported that there were a number of trees overhanging the road on Yarnfield Lane between the village and the junction with the A34. **Action: Clerk**

15/68.6 Proposal to provide adult exercise equipment

Cllr Tucker reported that he had been advised that adult exercise equipment should be sited 25m from the children's play equipment. After discussion Councillors agreed that Cllr Tucker should begin to prepare an application for Lottery funding. The Clerk would check whether the insurance company had any particular requirements for covering the equipment. **Action: Clerk, Cllr Tucker**

15/69 Section 106 monies

Cllr Cromey distributed a document recording the Cabinet decision to use Section 106 monies to refurbish the car park at Swynnerton village hall, and stating it had been 'identified by the Parish Council that they would like this money to be spent on the refurbishment and renovation of the Swynnerton Village Hall grounds including car park.' It was agreed by all Councillors present that this was not the case and the matter had not been discussed by the Parish Council.

Cllr James would investigate whether Section 106 funding would become available for adult exercise equipment, and confirm when Section 106 funding could be used to improve the drainage on The Green. **Action: Cllr James**

15/70 Neighbourhood Plan, update on progress

There would be a meeting on Tuesday 16 June 2015 at 7.30pm in Swynnerton Village Hall for all people who had expressed an interest in the progress of Swynnerton Parish Neighbourhood Plan. Public meetings would be held in all four Wards on 4 and 11 July.

Cllr Cromey had recorded all the information received on to a spreadsheet, which Cllr Leeson would summarise for presentation to the meetings. A number of recurring themes had emerged – rural peace and quiet; availability of shops, post offices, pubs; problems with traffic.

15/71 Visit of Neighbourhood Highway Team to Swynnerton Parish

Councillors discussed the forthcoming visit of the Neighbourhood Highway Team and agreed that they should be asked to continue clearing pavements at Cold Meece, footpaths at Swynnerton, footpaths in the area of Whitmore Road and Northwood Lane. **Action: Clerk**

15/72 Newsletter

The church magazine editor had been asked for rates for a full page and/or half page in which to give a regular report on Parish matters, as delivery of the Parish Newsletter to each household was proving extremely difficult. Cllr Ong reported that the next Parish Council newsletter would include -
Neighbourhood Plan, dates of meetings in village halls for feedback and response to questionnaires
New Parish Council
Proposed adult exercise area in Yarnfield, Fete
Ferndown Nature Reserve and refurbishment of play area
Official opening of new development in Swynnerton
Tittensor Village Show/Garden Guild

15/41 Correspondence and circulars received by the Clerk

Correspondence had been received from SBC on a Shakespeare Gala Night, the Mayor Making Ceremony on 16 May 2015, Members Digest No 206, and information on the co-option of Councillors to Parish Councils following the elections to be held on 7 May 2015. Correspondence had also been received from Hugo Fox (website listings for communities); Came & Co (insurance company newsletter); Zurich (offer to quote for insurance); Fattorini (details of insignia available for Councils).
Other items received by email had been forwarded to Councillors for their information.

15/42 Matters for the next meeting

Neighbourhood Plan, next stages
Playground safety inspections

15/43 Date of next meeting

The date of the next meeting of Swynnerton Parish Council would be Thursday 25 June 2015 in Tittensor Village Hall at 7.15 pm. There being no other business, the Chairman thanked everyone for attending and declared the meeting closed at 9.50 pm.

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