

**MINUTES OF THE SWYNNERTON PARISH COUNCIL MEETING
HELD ON THURSDAY 26 MAY APRIL 2016 IN SWYNNERTON VILLAGE HALL**

Present: Cllr R A James (Chairman)
Cllr (Mrs) N Adams
Cllr (Mrs) P Boulton
Cllr D Butler
Cllr F Cromey
Cllr (Miss) B Fieldhouse
Councillor E Mateu, SPC
Cllr (Mrs) K Ong
Cllr S Riddle
Cllr D Tucker

In attendance: Mrs Liz Harrington-Jones (Parish Clerk)
5 members of the public

Apologies: Councillor F Cheadle, SPC
Councillor B Eyre, SPC
Councillor N Leeson, SPC
Councillor F Chapman, SCC
Councillor Brian Price, SBC

16/65 Public Question Time

The Chairman welcomed everyone to the meeting. Two members of the public raised concerns over a proposal to site a Christmas tree outside the post office in Tittensor village, and after discussion it was agreed that the tree should be installed at the village hall, subject to the agreement of the Village Hall Management Committee. Cllr Boulton would liaise with the village hall and report back to the next meeting. **Action: Cllr Boulton**

Concerns were raised over the length of time that traffic lights had been in place on the Yarnfield to Cold Norton road. Councillors confirmed that a pilot project was underway to install gates at the entrance to Yarnfield as a traffic calming measure. It was asked if the speed camera van could be asked to attend more frequently, and this was agreed. **Action: Clerk**

It was reported that traffic was still accessing Yarnfield Park by the wrong route, and that work had been taking place on the site on a Sunday. It was agreed that the Clerk should contact Barratts and the Planning Enforcement Officer. **Action: Clerk**

A resident of Swynnerton stated that traffic through the village is very fast especially at work times, with a significant number of large vehicles passing through. Cllr Mateu reported that Speedwatch regularly observed 15-20 cars speeding in Swynnerton in peak times. All agreed that there were unending problems with the speed and volume of traffic throughout the Parish, and agreed these should be brought to the notice of Cllr Chapman. **Action: Clerk**

A Yarnfield resident reported that it had taken over a week for the grass to be cut on the village green. Cllr Tucker would contact Mr Pattison and arrange an additional cut. **Action: Cllr Tucker**

A Tittensor resident asked if the pavement in front of the village hall could be trimmed back as it was very overgrown, and this was agreed. **Action: Clerk**

16/66 Reports of County Councillors and Borough Councillors

Apologies had been received from Cllr Price (SBC) and Chapman (SCC).

Cllr James reported that the new Mayor had been installed. Other items would be discussed later in the meeting. The Chairman closed the public session of the meeting

16/67 Apologies

Apologies had been received from Cllrs Cheadle, Eyre and Leeson, SBC Cllr Price, and SCC Cllr Chapman.

16/68 Declarations of Interest and to consider written requests from Councillors to grant a dispensation (S33 of the Localism Act 2011) There were no declarations of interest made by Councillors.

16/69 Minutes of the Parish Council Meeting held on 28 April 2016

RESOLVED – That the minutes of the Swynnerton Parish Council meeting held on 28 April 2016 were approved and signed by the Chairman.

16/70 Clerk's Progress Report, items not on the agenda

The Clerk circulated a list of action points arising from the last meeting, several of which would be discussed later in the meeting.

Comments had been submitted to the HS2 consultation (6/44)

Postal deliveries to Swynnerton had improved recently(16/42.iii)

The bus shelter roof on Ferndown Drive South had been repaired (16/39)

Costs were being obtained for small wooden posts for the traffic island at Cold Meece (16/59.viii)

Three fingerposts had been installed in Swynnerton (16/59.ii)
 Two benches had been ordered for installation in Swynnerton (16/59.i)
 A request had been submitted for work on the lay-by near Yarnfield School to be brought forward (16/58)
 Swynnerton Councillors had consulted residents, who were in favour of the installation of traffic calming gates (16/58)
 SCC Highways had supplied some information on the installation of traffic calming gates in Yarnfield (16/58)
 SCC had agreed to the extension of the operating time of the speed signs in Yarnfield Lane (16/51)

16/71 Financial matters

16/71.i May accounts for payment

The following accounts were considered -

Clerk's salary and expenses	487.55
John Green Landscapes	1,056.00
Groundwork UK (refund of unspent grant)	850.00
Street Furniture Direct (2 benches)	558.00
Mrs C Heelis (audit)	70.00
Swynnerton Village Hall (room hire, Neighbourhood Plan)	10.00
Eddy's Bdg Services (3 fingerposts installed, bus shelter repair)	225.00
Greenway Timber Products (3 fingerposts)	576.00
Total payments for June	£3,832.55

RESOLVED - That the accounts for June be approved for payment.

16/71.ii End of year accounts, approval of Governance Statement

The end of year accounts, audited by Mrs C Heelis, had been circulated to Councillors, together with the completed submission to Grant Thornton and including the Governance Statement..

RESOLVED – That the Governance Statement be approved and forwarded to Grant Thornton.

16/71.iii End of year accounts, approval of Statement of Accounts

RESOLVED – That the Statement of Accounts be approved and forwarded to Grant Thornton.

16/72 Traffic issues in the Parish

Information had been received from SCC Highways on the procedure involved in installing roadside gates. Mr Challinor would submit a quotation for white plastic gates. Councillors had consulted with Swynnerton residents, who were in favour of wooden roadside gates.

Residents in Trentham were working with Newcastle Borough Council to install flashing traffic lights.

The Clerk would obtain costs for placing small wooden posts on the traffic island at Cole Meece.

Action: Clerk

16/73 Visit by SCC Neighbourhood Highway Team – 20 and 21 June

The SCC NHT would be asked to clear pavements in Tittensor, particularly outside the village hall, and Cold Meece. They would also be asked to clear pavements at the end of Whitmore Road near to the junction with the A34.

Action: Clerk

16/74 Ward matters

16/74.i Financial contributions to planting schemes in villages and to Yarnfield BKV entry

Councillors discussed the work done by residents in Cold Meece and Tittensor and Swynnerton & Yarnfield WI in planting up areas and containers, and Yarnfield Forum who were again entering the Best Kept Village competition.

RESOLVED – That gardening vouchers to the value of £100 should be sent to residents in Cold Meece and Tittensor, Swynnerton & Yarnfield WI, and Yarnfield Forum.

Action: Clerk

16/74.ii Swynnerton, installation of benches

The benches had been ordered, and would be delivered to Mr Challinor for installation.

16/74.iii Swynnerton, finger post signs

The finger posts had been installed. A request to re-site the post at the end of Early Lane had been received.

16/74.iv Tittensor, provision of Christmas tree

This would be discussed at the next meeting.

16/74.v Issues raised by residents

The landscaping alongside Hammond Rise was again full of weeds. The Clerk would write to advise Seddons, and would also ask John Green Landscapes to spray weeds at the back of the pavement along the A34 below the church.

Action: Clerk

16/74.vi Trentham, contribution to improvement to path by orchard, Ferndown Nature Reserve

The Friends of Ferndown have requested assistance with improving the drainage on the lower path. by the orchard, at a cost of £300.

RESOLVED – That the sum of £300 be paid to Friends of Ferndown for improvement works to the path by the orchard in Ferndown Nature Reserve.

16/74.vii Yarnfield, installation of traffic calming measure

Mr Challinor would provide an estimate for the installation of white plastic roadside gates.

16/74.viii Yarnfield, drainage of Yarnfield Green

Cllr James confirmed that Section 106 monies would be used to fund improvements to the drainage on Yarnfield Green. A report was being prepared for submission eventually to SBC Cabinet, although the formal procedures would take some time.

16/74.ix Yarnfield, issues raised by residents

There were overgrown hedges in the vicinity of the speed sign and on the corner of Ashdale. **Action: Clerk**
Roadside posts on a bend in Yarnfield Lane that required straightening or reinstating had been reported to SCC Highways
Fly tipping had been reported opposite Yarnfield Croft. Councillors agreed to monitor the situation.
Two small areas of grass at the back of the play area near the bungalows needed to be mown. The Clerk would contact SaRH. **Action: Clerk**

16/75 Neighbourhood Plan, update on progress

Work was progressing on the preparation of the first draft of the Neighbourhood Plan. Councillors were asked to identify possible development sites and forward information to Committee members for inclusion in the Draft..

16/76 Contribution for next Church magazine

Suggested subjects for an item in the next Church magazine had been circulated to Councillors, and were approved.

16/77 Correspondence and circulars received by the Clerk

Correspondence had been received on play equipment, planning applications, and SBC Members' Digest.

16/78 Matters for the next meeting

Neighbourhood Plan, next stages
Advertisement and possible co-option of Councillors for two vacancies in Tittensor Ward

16/79 Date of next meeting

The next meeting of Swynnerton Parish Council was scheduled for Thursday 23 June 2016. It was agreed that this meeting should be rescheduled as Tittensor Village Hall would be used on that day for voting in the Referendum. The Clerk would advise Councillors of the revised date. **Action: Clerk**
Cllrs Fieldhouse and Riddle wouldl shortly be moving from Tittensor, which would leave two vacancies on the Parish Council for Tittensor Ward. Both Councillors were thanked for their contribution and commitment over several years, and the Chairman wished them both well for the future.
There being no other business the Chairman thanked everyone for attending and declared the meeting closed at 9.20 pm.