

**MINUTES OF THE SWYNNERTON PARISH COUNCIL MEETING
HELD ON THURSDAY 15 DECEMBER 2016 IN YARNFIELD VILLAGE HALL**

Present: Cllr R James (Chairman)
Cllr (Mrs) N Adams
Cllr (Mrs) P Boulton
Cllr D Butler
Cllr F Cheadle
Cllr N Leeson
Cllr J Malkin
Cllr (Mrs) K Ong
Cllr D Tucker

In attendance: Mrs Liz Harrington-Jones (Parish Clerk)

Apologies: Cllr F Cromey
Cllr B Eyre
Cllr E Mateu
Cllr Brian Price, Stafford Borough Council (SBC)
Cllr F Chapman, Staffordshire County Council (SCC)

16/176 Public Question Time

The Chairman welcomed everyone to the meeting. There were no members of the public present.

16/177 Reports of County Councillors and Borough Councillors

No report had been received from Cllr Chapman. Cllr James reported that the public consultation on Section 106 monies due from the Walnut Tree Farm development would end on 23 December 2016.

16/178 Apologies

Apologies had been received from Cllrs Cromey, Eyre, and Mateu, SCC Cllr Chapman, and SBC Cllr Price.

16/179 Declarations of Interest and to consider written requests from Councillors to grant a dispensation (S33 of the Localism Act 2011) There were no declarations of interest made by Councillors.

16/180 Minutes of the Parish Council Meeting held on 24 November 2016

Councillors agreed that a letter should be sent to two Tittensor residents stating that the building boundary had been set in the Local Plan for Stafford; the Parish Council would not apply to change the boundary to the Neighbourhood Plan; the Parish Council would review the situation in 12 months time (16/61). **Action: Clerk**

RESOLVED That, the minutes of the Swynnerton Parish Council meeting held on 24 November 2016 were approved and signed by the Chairman.

16/181 Co-option of Mr Brian Price as Tittensor Ward Councillor

It was unanimously agreed that Mr Brian Price should be co-opted to Swynnerton Parish Council as a Ward Councillor for Tittensor. Mr Price had sent his apologies as he was attending a Scrutiny Committee Meeting in his role as a Borough Councillor.

RESOLVED – That Mr Brian Price should be co-opted to Swynnerton Parish Council as a Ward Councillor for Tittensor.

16/182 Clerk's Progress Report, items not on the agenda

The Clerk reported that the Treasurer of St Luke's Church, Tittensor, had telephoned to say the Church was applying to close the churchyard at the former Mission Church, Beech. Councillors agreed to discuss the matter when further information had been received from the Church.

A section of Hanchurch Lane would be closed for one day to allow Severn Trent Water to complete works.

Information on the re-opening of the motorway bridge on the Eccleshall Road was available on the SCC website.

A 'Concealed Entrance' sign had been requested from SCC to warn of the junction of Park Lane with Whitmore Road.

The Clerk would circulate a copy of the Parish Council's response to the recent HS2 Survey. **Action: Clerk**

16/183 Financial matters

16/168.i December accounts for payment

The following accounts were considered -

Clerk's salary and expenses	488.32
HMRC	320.20
Ico, Information Commissioner's Office	35.00
Solopress Printing (16/155)	94.00
SCC, Tuning fork, Yarnfield Speedwatch	20.00
Avdec, plaques for Swynnerton benches	30.00
Glasdon, traffic calming gates for Yarnfield	<u>2,823.83</u>
Total payments for December	<u>£3,811.25</u>

RESOLVED - That the accounts for December be approved for payment.

16/183.ii Consideration of precept requirement for 2017-2018

Councillors considered the provision of additional services to residents, including the continuation of the work done by SCCs Neighbourhood Highways Team, the purchase of a portable speed awareness sign to be sited in the four Wards, the installation of traffic calming gates, at a total additional expenditure of £4500 leading to a 21.76% increase on the precept. After discussion Councillors agreed by a majority to increase the precept requirement by £4,500.

RESOLVED - That the precept requirement for the next financial year should be increased by £4,500 to enable expenditure on traffic calming measures and the continuation of work previously carried out by SCC Neighbourhood Highways Team

16/184 Ward matters

16/184.i Swynnerton

No issues had been raised by Swynnerton residents.

16/184.ii Tittensor, sign for village hall

Cllr Boulton reported that the Village Hall Management Committee had approved a sign to go outside Tittensor Village Hall on the grass verge controlled by SCC Highways and for which planning permission would be required. After discussion Councillors agreed that they would ask the Village Hall Management Committee to clarify their requirements. Cllr Boulton would advise the Village Hall Management Committee accordingly.

RESOLVED – That Tittensor Village Hall Management Committee should be asked to write and clarify their requirements for a sign outside the Village Hall.

16/184.iii Tittensor, posts and chains to protect the War Memorial

Councillors agreed that the Clerk should bring costs for posts and chains to the next meeting. SBC Planning had advised that the views of residents should be sought before taking any action to protect the War Memorial, that black posts and chains would be preferred, and that planning permission would be required. **Action: Clerk**

16/184.iv Trentham, issues raised by residents

The Friends of Ferndown had sent a complimentary copy of a book recording the history of Ferndown Nature Reserve.

16/184.v Yarnfield, traffic issues

Further damage had been caused to the traffic island at Cold Meece. Cllr Eyre had photographed the damage and would bring photographs to the next meeting. Cllr James would telephone Major Salisbury and report back to the next meeting as it was considered likely the damage had been caused by military vehicles. **Action: Cllrs James, Eyre**
Cllr Eyre reported that a full complement of volunteers was in place for the Speedwatch group; and a training session would be held on 17 December in Yarnfield Village Hall.

A group of Yarnfield residents had compiled a report on the requirements for dropped kerbs in the village and forwarded it to SCC Highways, and provided a copy for Swynnerton Parish Council.

The Clerk would email SCC Cllr Chapman for assistance in obtaining recent traffic monitoring results in Yarnfield. Cllr James would include a link to Highways information on the SPC website. **Action: Clerk, Cllr James**

16/185 HS2 – Stone railhead, report on action to date

Cllr Tucker had nothing further to report. The next meeting of the action group would be on 9 January 2017.

16/186 Draft article for inclusion in the Church magazine

The Clerk would circulate an article for inclusion in the January magazine, which would include information on new Councillors. **Action: Clerk**

16/187 Neighbourhood Plan, Update on progress

Cllrs Boulton, Cheadle and Tucker would forward information on Tittensor, Swynnerton and Yarnfield villages. Cllr James would circulate the draft Neighbourhood Plan during the Christmas and New Year holidays, with a committee meeting to be arranged in the New Year.. **Action: Clerk, Cllr James**

16/188 Correspondence and circulars received by the Clerk

Correspondence had been received from SBC - Members Digest; Christmas cards from Stone Town Council.

16/189 Date of next meeting

The next meeting of Swynnerton Parish Council was scheduled for Thursday 26 January 2017, at 7.15pm in Tittensor Village Hall. There being no other business the Chairman thanked everyone for attending and declared the meeting closed.