

**MINUTES OF THE SWYNNERTON PARISH COUNCIL MEETING
HELD ON THURSDAY 25 JULY 2019 IN TITTENSOR VILLAGE HALL**

Present: Cllr K Ong (Chairman)
Cllr P Bickerstaffe
Cllr F Cheadle
Cllr J Malkin
Cllr B Price

In attendance Mrs Liz Harrington-Jones (Parish Clerk)
Cllr J Pert, Staffordshire County Council (SCC)
Mr James Russell, AEDdonate

Apologies: Cllr N Adams
Cllr D Butler (Vice Chairman)
Mr N Leeson
Cllr E Mateu
Cllr R James, Stafford Borough Council (SBC)
Cllr J Nixon, SBC

19/89 Public Participation Time

Cllr Ong welcomed everyone to the meeting, and invited Mr Russell of AEDdonate to address the meeting and inform Councillors on the 'Staffordshire 1,000 project'. Mr Russell reported that the charity, although based in Stone, worked nationally to install defibrillators and had installed 1,500 to date, liaising with local ambulance services..

They had recently helped with the installation of a defibrillator at Bassetts and were now working on installing another unit at St Luke's Church, Tittensor. After discussion Councillors suggested a more appropriate site would be at the development on the grounds of the former Groundslow Hospital, as it would reach a larger number of residents.

AEDdonate can assist with fundraising, training, and will provide a complete support package for the installation of a unit. Assistance when using the unit is provided by the 999 emergency service.

Mr Russell would provide information for the Parish Council's newsletter, and the Clerk would provide AEDdonate with the details of the area covered by Swynnerton Parish Council (SPC).

Action: Clerk

(7.45 pm, Cllr Pert joined the meeting)

19/90 Reports of County Councillors and Borough Councillors

Cllr Pert SCC apologised for his late arrival, but he had attended two meetings that evening before reaching Tittensor. He praised the work of the BKV Committee, and congratulated Mr Underhill on his work in leading this year's entry and creating some really beautiful displays around the village.

Gullies had been cleared in the village in the last few days. Public consultations would start shortly on the proposal to install double yellow lines at locations in Swynnerton, Tittensor, and Northwood Lane, Trentham. The Swynnerton proposals would include a 'build out' by The Fitzherbert Arms to make crossing the road easier, and slow traffic speeds.

Cllr Bickerstaffe asked about possible improvements to enable Tittensor residents to cross the A34; a number of options were discussed including the installation of traffic lights, car sharing, and volunteers to assist residents in crossing the road

Cllr Pert agreed to forward information to the Chairman for inclusion in the Parish Council's newsletter, and the Chairman thanked Cllr Pert for his report.

Cllr James SBC had reminded the Clerk about consultations launched by SBC, and these would be circulated to Councillors. The Chairman closed the public session of the meeting.

Action: Clerk

19/91 Apologies Apologies had been received from Cllrs Adams, Butler, Leeson and Matheu. Cllrs James and Nixon, SBC, had sent their apologies.

19/92 Declarations of Interest and to consider written requests from Councillors to grant a dispensation (S33 of the Localism Act 2011) No Declarations of interest had been received.

19/93 To approve the minutes of the meeting held on 27 June 2019

RESOLVED That the minutes of the Swynnerton Parish Council meeting held on 27 June 2019 should be approved and signed by the Chairman.

19/94 Clerk's Report, Items not on the agenda

The Clerk reported that the website had been updated and Councillors were asked to supply any suitable photographs for the site. Cllr Bickerstaffe asked the Chairman to provide 'good news' posts for the website, and this was agreed.

SBC are reviewing Polling Districts and Polling Places and Councillors were asked to contact the Clerk if there are any problems relating to local Polling Stations.

Date

Cll D Butler, Chairman

SBC are also researching local businesses, as part of their work to update the Local Plan. The questionnaire would be circulated and Councillors were asked to forward their comments to the Clerk.

Similarly, SBC is preparing an Economic Growth Strategy and Councillors were asked to forward comments to the Clerk.

Action: Clerk

The Clerk thanked Cllr Bickerstaffe for his help in enabling the update to the Parish Council's website.

19/95 Financial matters

19/95.i July accounts for payment

The following accounts were considered –

Clerk's salary and expenses	501.23
Mr E Challinor, moving speed sign	70.00
John Green landscapes, grass cutting	<u>576.00</u>
Total for July	1,147.23

RESOLVED – That the accounts for July 2019 should be approved for payment, and should include a contribution towards the installation of broadband at Tittensor Village Hall up to a maximum of £300.

19/95.ii Contribution towards installation of broadband in village halls in the Parish

Tittensor Village Hall had submitted statements for the installation of broadband, which should be installed at the beginning of August 2019. Councillors agreed that an initial payment should be made on confirmation that broadband was installed at Tittensor Village Hall.

19/95.iii Confirmation of signatories for cheques and financial documents for Swynnerton Parish Council

After discussion Councillors agreed that as many as possible of those Councillors present should be recorded as approved signatories

RESOLVED That Cllrs Ong, Bickerstaffe, Malkin, and Price should be added as approved bank cheque signatories if possible.

19/96 Traffic issues in the Parish

Cllr Butler had reported that it would not be possible to add a solar powered unit to the existing flashing speed sign. A separate solar powered unit should be purchased for Trentham Ward, and an application for funding a sign had been submitted.

It was hoped that Cllr Butler would provide information on data downloaded at the next meeting of SPC.

Cllr Pert confirmed that he could arrange for a monitoring device to be installed on Northwood Lane to enable comparisons to be made between traffic speeds when the flashing speed sign was in situ and operating, and when it was not operating. He was willing to fund such an operation, and Councillor thanked him for his generous offer.

The road markings outside Tittensor First School were due to be renewed very soon.

19/97 Ward matters

19/97.i Swynnerton, issues raised by residents

The Clerk was contacting SCC Planning for advice on the state of the road outside the soil treatment centre at Cold Meece, and reports that vehicles from the centre were not using approved routes.

Action: Clerk

The gullies in the centre of the village had been emptied. Cllr Cheadle would inform Cllr Pert of the location of one gully which had been missed.

Action: Cllr Cheadle

19/97.ii Tittensor, issues raised by residents

The BKV Committee had applied to Community Services to clear pavements at the end of Winghouse Lane. The application had been favourably received but after a site visit it had been turned down because of the volume of traffic. Councillors hoped that data could be downloaded from the flashing speed sign to provide evidence of speeds and the number of vehicles using the Lane.

Gullies had been emptied in the village, with the exception of the gully at the end of Beechcliffe Lane.

19/97.iii Trentham, issues raised by residents,

A resident had telephoned the Chairman to report that part of the pavement on Ferndown Drive South was blocked by parked vehicles, refuse bins, and overgrown and overhanging vegetation, As this is a well used road and a bus route it creates a hazardous situation as pedestrians are forced to walk on the road. The Clerk had reported the situation to SCC Highways and was awaiting a response. Councillors agreed that if no action was taken by SCC Highways the Clerk should write to the residents causing the problems, and if necessary the Chairman would visit them to discuss the situation..

19/98 Neighbourhood Plan

The Chairman was updating the Plan by removing all references to Yarnfield. Both Swynnerton PC and Yarnfield & Cold Meece PC had recorded Resolutions that they would each produce a separate Neighbourhood Plan and these would be forwarded to Mr A Yendole, SBC Planning..

Date

Cll D Butler, Chairman

19/99 HS2, consideration of the latest petitioning period to the House of Lords, 17 July to 16 August 2019

Councillors did not consider that it was necessary to submit a further Petition to the House of Lords, given the lack of detail until contractors are appointed and the uncertainty over the future of the project.

19/100 Procedures to follow in the event of the death of a senior member of the Royal family

The Clerk reported that local churches in Swynnerton and Tittensor had made preparations for such an event. She would contact Trentham Parish Church to see if they required any assistance. The Clerk had researched the cost of books of condolence, and additional pages, as being approximately £40 in the first instance. After discussion Councillors authorised the Clerk to provide additional help with books of condolence or additional pages to local churches should that be required.

RESOLVED That the Clerk had authority to provide assistance to local churches with books of condolence and additional pages should that be required in the event of the death of a senior member of the Royal family.

19/101 Parish Council Newsletter

Cllr Ong reported that she would provide a draft Newsletter for the next meeting, including information on AEDdonate and the new Parish Council.

19102 Correspondence and circulars received by the Clerk

The Clerk reported the receipt of SBC Members Digest 257; HS2 Amended Bill, Plans, Sections and Book of Reference; Natwest, information on online fraud.

19/103 The next meeting of Swynnerton Parish Council will be held at 7.15 pm on Thursday 22 August 2019 at Swynnerton Village Hall. There being no other business the Chairman thanked everyone for attending, and declared the meeting closed.

Date

Cll D Butler, Chairman